

Form of application for final payment of balances in the Provident Fund Account of a SUBSCRIBER to be used by the nominees or any other claimants where no nomination subsists.

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The Pay & Accounts Officer, Govt. Of India
Ministry of Water Resources
Shastri Bhawan, New Delhi

(through the Head Of Office)

It is requested that arrangements may kindly be made for the payment of the accumulations in the General Provident Fund Account of Sh. _____ the necessary particulars required in this connection are given below:-

1. Name of the Government Servant
2. Date of Birth
3. Post held by the Govt. Servant
4. Date of Death
5. Proof of death in the form of a death certificate Issued by the municipal authorities, etc. if available
6. Provident Fund Account No. allotted to the subscriber
Amount of Provident Fund money standing to the Credit of the subscriber at the time of his death, If known.
8. Details of the nominees alive on the date of death Of the subscriber if a nomination subsists.

Name of the nominee	Relationship with the Subscriber	Share of the nominee
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9. In case the nomination is in favour of a person other Than a member of the family, the details of the family If the subscriber subsequently acquired a family

Name	Relationship with the Subscriber	Age on the date of the death
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10. In case no nomination subsists, the Details of the surviving members of the family On the date of death of the subscriber. In the case Of a daughter of a deceased son of the subscriber Married before the death of the subscriber, it Should be stated against her name whether her Husband was alive on the date of death of the Subscriber

Name	Relationship with the Subscriber	Age on the date of the death
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- 10 In the case of amount due to a minor child Whose mother (widow of subscriber) is not a Hindu, the claim should be supported by Indemnity Bond or Guardianship certificate As the case may be.
If the subscriber has left no family and no nomination Subsists, the names of persons to whom the Provident Fund money is payable (to be supported by letter of Probate or succession certificate, etc.)

Name	Relationship with the Subscriber	Age on the date of the death
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- 2 Religion of the claimant (s)
3 * The payment is desired through the office or through the Treasury/Sub-Treasury. In this connection the following documents duly attested by a Gazetted officer in service/ Magistrate are attached
- (i) Personal marks of identification
 - (ii) Left/Right Hand thumb or finger impression (in case of illiterate claimants)
 - (iii) Specimen signatures in duplicate (in the case of literate claimants)

Station
Dated:

Yours faithfully,

(Signature of Claimant)
(Full Name and Address)

(For Use of Head of Office/Department)

Forwarded to the PAO, Ministry of Water Resources, Shastri Bhawan, New Delhi for necessary action. The particulars furnished above have been duly verified.

- The Provident Fund Account No. _____ of Late _____
(as verified from the annual statements furnished to him/her is
2. The last fund deduction was made from his pay for the month of _____ drawn in this office bill No. _____ dt. _____ for Rs. _____ (Rupees _____) cash voucher NO. _____ of _____ Treasury, the amount of deduction being Rs. _____ and recovery, on account of refund of advance of Rs. _____
3. Certified that he was neither sanctioned any temporary advance nor any final withdrawal from his Provident Fund Account during the 12 months immediately preceding the date of his death.

OR

4. Certified that the following temporary advances were sanctioned to him and drawn from his Provident Fund Account during the 12 months immediately preceding the date of his death.

Amount of advances/ Withdrawals	Date of place of encashment	Voucher No.
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5. Certified that no amount was withdrawn/the following amounts were withdrawn from his Provident Fund Account during the 12 months immediately preceding the date of his death for payment of insurance premia or for the purchase of a new policy.

Policy No. & name Of the company	Amount	Date	Voucher No.
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6. It is certified that no demand/following demands of Government is/are due for recovery.
7. Certified that no advance/following advances sanctioned in terms of Ministry of Finance, Office Memorandum No. 10 (3)-E.V. (A)/65, dt. _____ is due for recovery.

(Signature of the head of Office)

Note Certificate no. 7 to be furnished in the case of C.P.F. only.